

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners
Regular Meeting Agenda***

300 Walnut Street, Suite 225

Leavenworth, KS 66048

December 10, 2025

9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENT PRAYER
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be allowed at the beginning of each meeting and opened again at the end of the meeting after all regularly scheduled agenda items. Comments shall be limited to five minutes per person; however, commenters may speak for up to five minutes at both the beginning and end of each meeting. There should be not expectation of interaction by the Commission during this time. Everyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 a.m. the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting. During times when the Courthouse is closed to the general public anyone wishing to make public comment will provide their comments in writing no later than 8:00 a.m. the Monday immediately preceding the meeting. The comment will be included and distributed with the normal meeting packet.
- V. ADMINISTRATIVE BUSINESS:
 - a) County Clerk report
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

- a) Approval of the minutes of the meeting of December 3, 2025
- b) Approval of the schedule for the week of December 15, 2025
- c) Approval of the check register
- d) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

- a) Board Order 2025-14, vacating a portion of Fall Leaf Road.

- **OPEN PUBLIC HEARING**
- **CLOSE PUBLIC HEARING**
- Consider a motion to find that all proper notice for this vacation has been given, that the right-of-way in question has no use and has not been used as a public road and no future use of this road is foreseen, and that the vacation shall not interfere with, impair, infringe, or obstruct the property rights of public utilities and easements for public services. Therefore, I move to adopt Board Order 2025-14, approving the proposed right-of-way vacation.
- Consider a motion to find that the vacation request does not comply with K.S.A. 68-102 and find because **(list the reason for denial such as a finding that the vacation was not properly noticed or will cause the public to suffer loss or be inconvenienced by the vacation or that private rights will be injured)** I move to deny this vacation request.
- Consider a motion to table this request to **(date and time)** and request additional information about **(state what additional information is needed)**.

- b) Board Order 2025-15, finding the structure located at 20505 Tonganoxie Drive, Tonganoxie, KS 66086 is unfit for human habitation.

- Consider a motion to adjourn as the Board of County Commissioners and convene as the Board of Health.

- Consider a motion to find that the residence at 20505 Tonganoxie Drive, Tonganoxie, KS 66086 is unfit for human habitation and move to adopt Board Order 2025-15.
- Consider a motion to find that the residence at 20505 Tonganoxie Drive, Tonganoxie, KS 66086 is not unfit for human habitation, and move to have the County remove all signage.
- Consider a motion to table item to another date and time.
- Consider a motion to adjourn as the Board of Health and reconvene as the Board of County Commissioners.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

a) Executive session if needed

IX. ADJOURNMENT